

# Indiana NExT Officer Descriptions

- **Coordinator and Vice-Coordinator:** The Coordinator for Indiana NExT (IN-NExT) works in tandem with the vice-coordinator to:
  - mediate discussions amongst IN-NExT members;
  - communicate with people outside IN-NExT about what IN-NExT does and how to join;
  - plan NExT activities during IN-MAA meetings;
  - and communicate with IN-MAA leadership.

In addition, the coordinator will be the primary contact person for IN-NExT.

- **(IN-NExT) Treasurer:** The treasurer for IN-NExT acts as a liaison to the IN-MAA treasurer. The liaison works to:
  - communicate with the IN-MAA treasurer
  - and draft all requests for funding.

- **Secretary:** The secretary for IN-NExT works to:
  - keep records of important documents and communications involving Indiana-NExT
  - and keep records of attendance at IN-NExT panels and/or events occurring at IN-MAA meetings.